

Kindly arrange the following documents to obtain **UK tourist visa**.

Passport: Valid for at least six months with a minimum of 2 blank pages available. (Please attach all old passports)

Application Form: One application form, has to be filled online and have to scheduled an appointment for submission of visa application. Kindly provide us the attached form (filled manually) we will do the online and schedule an appointment. Please note that applicant need to come for submission and biometric on the scheduled date & time at the application centre.

Covering Letter: Covering letter on company letter head (**if self employed**) from the applicant addressed to, **the visa officer, British High Commission, New Delhi** stating name of the applicant, personal profile, nationality, passport details, purpose of visit, period of stay with dates and also to be noted that all the expenses including medical, boarding & lodging will be borne by the applicant / sponsor. **(attached covering letter format)**

If visit relative/ friend: Invitation Letter: Invitation letter to addressed to, **the visa officer, British High Commission, New Delhi** stating name of the applicant, relationship, nationality, passport details, purpose of visit, period of stay with dates and also to be noted that all the expenses including medical, boarding & lodging will be borne by the applicant / sponsor.

Invitee person's passport copy first and address page and valid UK visa copy.

If sponsor from inviting person

- Employment proof
- Bank statement for last 06 month
- Pay slip last for 06 month
- IT returns for last 03 years

OR

Hotel voucher & ticket copies... if have already arranged..

Proof of occupation:

If self employed

- Company memorandum copy/ company registration copy Company shop establishment copy or any company registration certificate copy which is showing that owner of this company
- Company bank statement for last 06 month with bank seal and sign.
- ITR last 03 years

If company employee

- Company leave letter- **(attached company Noc letter format)**
- Salary slip for last 06 month

For student- School/ College id card copy

Financial documents:

1. Updated bank statement for last 6 month and
2. ITR copy for last 3 years with **commutation sheet A.Y. 2021-2022** Other financial papers such as investment in shares or funds, property paper, PPF statement copy, Fix Deposit Receipts, Copy of the applicant's international credit card etc.